## OFFICE OF THE CONTROLLER OF EXAMINATIONS Aligarh Muslim University, Aligarh.

## IMPORTANT INSTRUCTIONS For BBA Course

(at AMU Centres: Malappuram/Murshidabad)

2025-26

Candidates provisionally selected listed for counseling in the above course (as per list-l declared on 22.09.2025 and list-II declared on 11.11.2025) are required to register ONLINE on the University's Counselling Portal 'counselling.amuonline.ac.in' for creating their ONLINE Counselling Account. Candidates are advised to read the User Manual available on the Counselling Portal (counselling.amuonline.ac.in) for detailed instructions and rules. Candidates (provisionally selected as per List-II) should note that at the time of Registration, Application Number and Roll Number refer to Roll Number.

After registration and subsequent login, the candidates are required to upload the colored Scanned Copy of the following:

- 1. Latest Front Facing good quality colored Photo with white background & signature
- 2. Secondary School (Class 10<sup>th</sup>) Certificate detailing the Date of Birth
- 3. Date of Birth Certificate (if Secondary School Certificate does not bear the same)
- 4. Marks Sheet/ grade sheet of qualifying examination (Senior Secondary School Certificate).
- 5. Proof of identity (Aadhar/ PAN/ Driving License/ Passport).