OFFICE OF THE CONTROLLER OF EXAMINATIONS (ADMISSION SECTION), A.M.U., ALIGARH

D. No. 2756 / Adms.

Dated: 11.08.2024

=== <u>CLARIFICATION</u> ===

ATTENTION:

Students admitted during the current session 2024-2025 (Except students admitted under Foreign Nationals / NRIs category)

In continuation to this office Notice D. No. 2737/Adms dated 03.08.2024, it is clarified that only the following **original documents** will be retained by the concerned Office:

- 1. Transfer / Migration Certificate
- Character Certificate

Proforma in support of CE, CA and CF Special Categories only.

 Two Undetakings on plain paper – one on the behalf of the candidate and the other on behalf of his/her parents / guardian regarding not to indulge in ragging (Proforma given in Appendix)

However, photocopies of Marksheets / Gradesheets of High School and Qualifying Examination will be retained by the concerned office and Original Marksheet / Gradesheets will be returned to the candidates after verification.

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(QAZI ZUBAIR AHMAD)

Section Officer (Admissions)

Copy to:

 All concerned with the request to kindly return the Application Forms along with Original Character Certificates / Migration Certificate and any other relevant documents, after completion of the above task.

Director, AMU Centre Malappuram / Murshidabad / Kishanganj through Nodal Officer, AMU Outside Centre

- 3. AR at VC's Secretariat / AFO (Admissions)
- 4. Senior Programmer, CCAE Unit for necessary action
- 5. SO (Controller's Secretariat)
- 6. Mr. Rajuddin, CCAE Unit
- 7. Dealing Assistant of the course concerned for follow up action.