

**OFFICE OF THE CONTROLLER OF EXAMINATIONS**  
**ALIGARH MUSLIM UNIVERSITY, ALIGARH**

D.No.XM/377/Exam

Date: **08.07.2025**

**NOTICE**

All eligible Undergraduate students (for example B.A/B.Sc./B.Com.) of Final Year/Terminal Semester (Session 2024-25) who have failed to graduate after their Even Semester 2024-25 examinations may apply for appearing in the Graduating Examinations-2025 as per the following details:

1. Download the Graduating Examination Form & Hall Ticket from the website <http://amucontrollerexams.com/>
2. The PDF copy of the examination form & Hall Ticket (along with bank challan receipt of Rs 200/-) duly filled and signed, is to be sent by email to exam.coe@amu.ac.in latest **on/before 5:00 PM by July 14, 2025**. Forms received after the last date will not be considered.
3. Only those Undergraduate students (for example B.A/B.Sc./B.Com.) who have **TWO** uncleared papers are permitted to appear in Graduating Examinations-2024-25.
4. This notice is however not applicable to the students of the Faculty of Engineering & Technology, Medicine, Unani Medicine & Law.
5. Graduating Examinations will not be held in courses where it is not permissible as per Ordinances (Academic).
6. The examination fee of Rs 200/- is to be deposited at the State Bank of India, AMU Branch. The Bank Challan receipt is to be attached with the form while submission.
7. Hall Tickets of eligible candidates will be sent to their respective Provost office.

**Note:-** The Graduating Examinations schedule will be notified on the website <http://amucontrollerexams.com/> in due course of time.

  
**Assistant Controller  
Examinations**

**Assistant Controller  
(Examinations)**

**Copy to:**

1. All Deans of Faculties with the request to kindly circulate it amongst all Chairmen, Department of Studies in their Faculty. (Except Faculty of Medicine, Unani Medicine, Engineering & Technology and Law)
2. DSW/Proctor
3. Principal, Women's College
4. Nodal Officer, AMU Centres for information to the Centres
5. Provost, Halls of Residences/NRSC
6. Assistant Registrar, VC/PVC Secretariat for information
7. MIC Public Relations
8. Manager, State Bank of India, AMU Branch
9. AFO (Cash Section)
10. PS to Registrar/Finance Officer for information
11. SO, COE Secretariat for information
12. All Sections of COE Office
13. Guard File, Examinations Section, COE Office



**ALIGARH MUSLIM UNIVERSITY, ALIGARH**

**Session: 2024-25**

**Graduating Examination Form**

(As per Notice D.No.XM/377/Exam Dated 08.07.2025)

Students to paste  
their Photo

ONLY for Undergraduate

Name


Enrolment No

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Faculty No

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Course: .....Hall:.....

(6) Address.....

District.....State.....Pin Code.....

Tel./Mobile No.....Email:.....

S. No.	Paper Code	Title of the Papers
1.		
2.		

Signature of the candidate

(Note: Please enclose Rs. 200/- Bank Challan Receipt of SBI, AMU Branch. Hall Ticket with photograph is also to be submitted along with the form.)  
Hall Tickets will be sent to respective Halls of Residence.

**ALIGARH MUSLIM UNIVERSITY, ALIGARH**  
**HALL TICKET**

Session: 2024-25

Graduating Examination-2025

Name: .....  
Enrolment No: .....  
Faculty No: .....  
Course: .....  
Hall: .....

Students to paste  
their Photo

S.No	Paper Code	Title of the Papers

**Instructions: (Please read carefully before appearing in the examinations)**

- a. Discrepancy if any, in the hall ticket, especially related to candidate's particular paper code, and/or title of the paper must be brought to the notice of the Assistant Controller (Exams) well before appearing at the examination.
- b. Candidates will be permitted to enter the Examination Hall only 15 Minutes before the scheduled commencement of the examination.
- c. Candidate should occupy only the seat allotted to him/her in the Examination Hall. Valid Identity card and Hall Ticket should always be available in person and shown to invigilator on demand.
- d. Mobile Phone or any other electronic gadgets is not allowed inside the Examination Hall. Non-Programmable Calculators are however permissible, if prescribed
- e. Eatables/Beverages (except drinking water) are not allowed inside the Examination hall.
- f. Students appearing in the examinations are governed by the Examination (Control of Unfair Means and Disorderly Conduct) Regulations, copy of which is available on the website <http://amucontrollerexam.com>

Assistant Controller  
(Examinations)

Date:.....

Signature of the Student

Date:.....