

OFFICE OF THE CONTROLLER OF EXAMINATION (ADMISSION SECTION)

Aligarh Muslim University, ALIGARH (UP)

D. No. 1760 /Adms

Dated: 31.07.2023

OFFICE MEMO

On the recommendation of the Board of Studies held on 29.09.2022 and the Faculty in its meeting held on 30.11.2022, the Academic Council in its meeting held on 13.07.2023 has approved the introduction of Bachelor of Business Administration (BBA) Course (Under Self Financing Scheme) from the session 2023-2024, with the following details :

Course of Study

Bachelor of Business Administration (BBA)

Course Details

Duration	Course Code	Intake
08 Semesters	BABCA	40

Qualifying Examination

Senior Secondary School Certificate Examination in Commerce / Arts / Science / Social Science or an equivalent examination with at least 50% marks in aggregate.

OR

Diploma in Secretarial Practice Examination of this University with not less than 55% marks (in theory subjects only) in aggregate.

Age Limit

Not more than 24 years as on 01st July in the year of admission

Selection Process

Through Departmental Test

Test Paper Details

There shall be one objective type paper of 100 marks with the following components.

1.	Language Skills	25 Marks
2.	Numerical Ability	20 Marks
3.	Reasoning	30 Marks
4.	General Awareness	25 Marks

Test Centre

The Departmental Test shall be held at Aligarh (U.P.) only.

Test Schedule

Date	Duration	Scheduled Start
27.08.2023	2 hours	10.00 a.m.

Application Form Details

Filling of Form	Processing Fee	Form handling Office	Last Date of Filling
ONLINE*	Rs. 700.00	Department of Commerce A.M.U., Aligarh	14.08.2023 (Without Late Fee) 17.08.2023 (With Late Fee of Rs. 300/-)

Additional Information

* on the website : www.amucontrollerexams.com

1. Students admitted to BBA programme shall pay additional Development Charges of Rs. 20,000/- per semester.
2. Students admitted to BBA programme shall pay additional Training / Educational Tour / Field Visit charges of Rs. 5,000/- per semester.
3. No Hostel Accommodation will be provided to the admitted candidates.

Controller of Examinations

Copy to :

1. All Deans of the Faculties / DSW / Proctor
2. All Chairmen of the Departments of Studies
3. Chairman, Department of Commerce / Principals of the Colleges / Institutes including Schools maintained by the University
4. Coordinators / Directors of Centres / Units
5. Finance Officer / OSDs to Controller of Examinations
6. Incharge, Maulana Azad Library
7. Joint Registrar (Councils) / All Assistant Controllers / Deputy Controllers / Joint Controllers in the Controller's Office
8. All Assistant Finance Officers / Deputy Finance Officers / Joint Finance Officers
9. Senior Programmer, Computer Cell / Internet Section with the request to upload the same on the website / Mr. Nawaz Sarwar, Computer Cell
10. AR at VC's Secretariat
11. SO (Admissions / Students Section / Controller's Secretariat) / Private Secretary to Registrar / Finance Officer
12. Dealing Assistant of the Course concerned along with original file for updation in the Guide to Admissions 2024-2025.
13. Mr. Mukhtar Husain, Admission Section
14. Help Desk / Notice Board / Guard File