

**PROFORMA / CERTIFICATE FOR CLAIMING ADMISSION UNDER  
CHILDREN OF EMPLOYEE CATEGORY, ALIGARH MUSLIM UNIVERSITY, ALIGARH**

**(A) Particulars relating to employee:**

1. Full Name of the Employee (with ID No.) \_\_\_\_\_  
(In CAPITAL Letters)
2. Designation and Department \_\_\_\_\_
3. Nature of Employment: Permanent \_\_\_\_\_ Probation \_\_\_\_\_ Temporary \_\_\_\_\_
4. Date of first continuous appointment \_\_\_\_\_
5. (a) Whether in Service at the time of submission of Application Form (Yes / No) \_\_\_\_\_  
(b) If no, the date of retirement (if already retired)/Died in Harness \_\_\_\_\_

**(B) Particulars of the candidate in respect of whom certificate is required:**

1. Full Name of the Son / Daughter \_\_\_\_\_  
(in CAPITAL Letters)
2. Date of Birth of Son / Daughter \_\_\_\_\_

Course(s) for which Certificate for admission is required

(i) \_\_\_\_\_ (ii) \_\_\_\_\_ (iii) \_\_\_\_\_

(iv) \_\_\_\_\_ (v) \_\_\_\_\_ (vi) \_\_\_\_\_

I, \_\_\_\_\_ hereby declare that the entries made above are true to the best of my knowledge and belief. I further undertake that in case any information is proved false subsequently, the admission of my son / daughter shall be cancelled and my son / daughter may not be allowed to take admission in any course of study offered by AMU in future. In addition an administrative action as per University rules may be taken against me.

Date: \_\_\_\_\_

Signature of employee: \_\_\_\_\_

**Verified the above information**

**Signature of Head of the Dept. / Office  
With Seal & Date**

**Note:** University employee means `regular employees' who are getting / got their salaries from the University Budget. Children of Employees of Dawakhana Tibbiya College / AMU Press / S.S. Mart / Daily Wage Workers / Fixed Salary Workers / Research Projects staff etc. are **NOT ELIGIBLE** to claim this benefit.