

OFFICE OF THE CONTROLLER OF EXAMINATIONS
Aligarh Muslim University, Aligarh.

IMPORTANT INSTRUCTIONS
For PG Courses 2024-25
FACULTY OF MEDICINE

Candidates selected for admission at A.M.U., Aligarh in the above courses are required to register ONLINE on the University's Counselling Portal 'counselling.amuonline.ac.in' for creating their ONLINE Counselling Account. Candidates are advised to read the User Manual available on the Counselling Portal (counselling.amuonline.ac.in) for detailed instructions and rules. Candidates should note that at the time of Registration, Roll No. and Application No. refer to their PG NEET Roll Number.

After registration and subsequent login, the candidates are required to upload the colored Scanned Copy of the following:

1. **Latest Front Facing good quality colored Photo with white background & signature**
2. **Secondary School (Class 10th) Certificate detailing the Date of Birth**
3. **Date of Birth Certificate (if Secondary School Certificate does not bear the same)**
4. **Marks Sheets/ grade sheets of qualifying examination (all professionals).**
5. **Admit Card of NEET (PG) 2024 exam issued by NBE**
6. **Provisional allotment letter issued by MCC.**
7. **Result/ Rank letter of NEET (PG) 2024 issued by NBE**
8. **Internship Completion Certificate**
9. **Registration Certificate**
10. **Degree**
11. **SC/ST/OBC/PH certificate (if applicable), strictly as per MCC guidelines**
12. **Proof of identity (Aadhar/ PAN/ Driving License/ Passport).**

After uploading the documents, the candidates are required to report in person along with the above detailed original documents for verification and to complete all the Admission requirements at Dean's Office, Faculty of Medicine, AMU, Aligarh, on the given date and time as notified by the Medical Counselling Committee (MCC). The candidates are also required to produce & submit following additional documents at the time of physical reporting:

1. **Transfer / Migration and Character Certificate from the Institution last attended (if not enrolled at AMU). If the Certificate(s) is/are not available, the candidates may give an undertaking on the prescribed format to submit the same in a month's time from the date of admission.**
2. **Name Removal Certificate from the rolls of the concerned Faculty / College / Institution (if already enrolled to any full time course of study in any institution), if applicable.**
3. **Undertaking before the Vice-Chancellor, AMU, Aligarh on plain paper regarding Compulsory Attendance in each Subject / Course / Paper as per MCI / DCI norms.**
4. **Affidavits on simple plain paper – one on the candidate's behalf and the other on behalf of the candidate's parents / guardian regarding not to indulge in ragging. The sample format of these Affidavits are available on the website www.amucontrollerexams.com**

NOTE:

1. 02 – 03 days may be required to complete all the admission related formalities.
2. Admission fee of **Rs. 42790/- will be paid ONLINE using their Login Credentials.**
3. No candidate shall be admitted unless he/she has completed all the eligibility requirements at the time of admission and paid the requisite fee.
4. Hostel Accommodation is not guaranteed. Students allotted a Hall of Residence will have to pay three months Dining Hall Charges at the time of room allotment