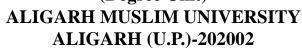
Office of the Controller of Examinations (Degree Unit) ALIGARH MUSLIM UNIVERSITY





APPLICATION FOR PROVISIONAL CERTIFICATE	· ·	Dated			
(ENTRIES TO BE MADE BY THE Personal Particular of the Candidate: (a) Name: (Please ensure that your name in the MARKSHEET is correctly spelled as per the HS/SSC or equivalent exam. before applying for issue of Cert./Dip./Degree) (b) Sex: Male Female (c) Last Hall & Hostel (d) Full present address for correspondence:	(a) Name of the course Annual/Suppl	ITAL LETTERS) nich the document is required: Division Enrolment rivate) inal year mark sheet, in case of Class XII, sheet. In case of MBBS/BDS/BUMS, also otocopy of internship completion			
Mob. NoE-mail 1. Clearance from the Provost/ Principal/A.F.O.(Students): The particulars mentioned by the Candidate above are correct. His/her account is clear.	Date Place 2. Clearance from the Mau The account of the candidate	•			
Seal Signature (Hand written, not stamped) DateName	Seal Date	Signature Dy./Asstt. Librarian Name			
3. Clearance from the Seminar Lib./Book Bank/College Lib. The account of the Candidate is clear.	4. Clearance from the DFO (in case of M.Phil./Ph.D. S	Scholars only)			
Seal Signature of the Authorised Official Date	Seal Date	Signature of the AFO/DFO Name			
ACKNOWLEDGEMENT TO BE FILLED IN BY THE CANDIDATE (This slip must be produced alongwith the proof of identity at the Degree Counter to receive the document)					

IMPORTANT: App. form received without checking. If found incomplete on scrutiny, later on it will be rejected

Candidate

Conditions/Instructions to the Candidates

- 1. Each information/verification/document,etc.sought from the candidate, as shown overleaf, is an esseantial requirement for issue of the degree/diploma/certificate and therefore must be furnished/enclosed.
- 2. Provisional certificate is issued only for the last examination till end March.
- 3. Provisional certificate is a temporary substitute for the original document and therefore, provisional certificate will not be issued alongwith or after the original one.

PROFORMA FOR AUTHORITY LETTER

(To be typed/ written on a separate sheet)

	I hereby authorize the following permanent AMU employee, whose particulars are given below, to receive my Provisional certificate for				
			(Signature of the Candidate)		
PA	RTICULARS OF THE AUTHORISED PERSON:		ATTESTATION BY HEAD OF THE DEPTT./OFFICE: The authorised signatory is a permanent AMU employee working in this Deptt./Office. He/she has signed before me:		
1.	SignatureDated		1. SignatureDated		
2.	Name in full		2. Name in full		
3.	Designation		3. Designation		
4.	Department/Office		4. Department/Office		
	Date SEAL		DateSEAL		
CHECK LIST: (Please tick the boxes or write 'NA' if not applicable)					
1.	All the entries have been made and checked.	4.	A photocopy of marksheet of the exam the document is required for (or notification in case of M.Phil./Ph.D. Scholars) is enclosed.		
2.	The candidate has signed at the end of the form.	5.	Postage stamps worth Rs. 40/- with 3 self addressed slips of 5x3 cms size enclosed.		
3.	Certificate of Identification has been signed by the Dean/the Chairman and seal affixed.	6.	In case of MBBS/BUMS degree, an attested photocopy of internship certificate is also enclosed.		

IMPORTANT: The Provisional Certificate will be handed over only either to the candidate or his/her authorized representative holding a permanent position in AMU, on production of documentary proof of identity, or will be sent by registered post to the address mentioned in the relevant column, (if three self addressed slips of size 5x3 cms with postage stamps worth Rs. 40/- kept in a small envelope, are submitted alongwith the application form).