

**OFFICE OF THE CONTROLLER OF EXAMINATIONS  
(ADMISSION SECTION)  
ALIGARH MUSLIM UNIVERSITY, ALIGARH**

D.No. 713 /Adms

Dated: 22 .08.2019  
23

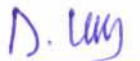

**URGENT / IMPORTANT NOTICE**  
**For Final Mop- Up Round to fill up Stray Vacancies, if any, for**  
**Admission to MBBS Course 2019-20**

As per the notice issued by the Office of ADG (ME), Govt. of India, Directorate General of Health Services, Nirman Bhawan, New Delhi vide Ref-U-11011/20/2019/07-MEC dated 19.06.2019 (Annexure-I), only Institutional (Internal) Candidates are eligible for the Final Mop Up round. The Counselling /Admission will be held strictly as per NEET merit.

The aspirants for admission to MBBS course 2019 at J.N Medical College, AMU, Aligarh are required to report personally at their own risk & cost for counselling /Admission for final Mop Up round as per the following schedule:

Date	Time of Reporting	Time of Counselling/Admission	Venue
29/08/2019	8:00 am to 12:00 am	2:00 pm onwards	Dean's Office, Faculty of Medicine

Candidates are required to report alongwith relevant documents, as per details available on our website [www.amucontrollerexams.com](http://www.amucontrollerexams.com).

  
Minhaj Ahmed Khan  
Joint Controller  
(Admissions)  


Copy to:

1. Dean, Faculty of Medicine
2. System Manager, CCAE, with request to upload the same on the Controller's website.
3. Assistant Controller (Admissions)
4. A.R./at V C's/ PVC's Secretariat
5. P.S. to Controller of Examinations

Office of ADG (ME)  
Email: [adgme@nic.in](mailto:adgme@nic.in)



GOVERNMENT OF INDIA  
DIRECTORATE GENERAL OF HEALTH SERVICES  
NIRMAN BHAWAN, NEW DELHI-110108

Ref. U-11011/20/2019/07-MEC

Dated: 19-06-2019

## NOTICE

### **Kind Attention: Candidates who want to participate for Internal seats of Aligarh Muslim University:**

Candidates who want to choose Internal Seats of AMU may kindly note the following for participation in counselling of Internal seats of Aligarh Muslim University

**“An Internal Candidate is one who has passed the qualifying examination conducted by the university as a regular student not earlier than THREE (03) academic years from the date of admission to the course he/she is seeking admission to. And all other candidates shall be treated as External”.**

In view of the above, those who have passed qualifying examination as regular student from Aligarh Muslim University during the session 2016-17, 2017-18 & 2018-19 are Internal (Institutional) candidates.

Candidates are required to check their eligibility before applying for Internal Seats of AMU. Also, only Institutional (Internal) candidates will be eligible for admission in the Final Mop Up Round (Stray Vacancy Round). A separate Notice/ schedule will be issued by the University for Final Mop Up Round (Stray Vacancy Round).

Notice posted on : 19-06-2019

# OFFICE OF THE CONTROLLER OF EXAMINATIONS

## Aligh Muslim University, Aligarh.

### IMPORTANT INSTRUCTIONS

#### For MBBS / BDS Courses 2019-20

Candidates offered admission at A.M.U., Aligarh are required to report in person for Admissions at Dean's Office, Faculty of Medicine, AMU, Aligarh on the given Date and Time mentioned in the M.C.C. website ([www.mcc.nic.in](http://www.mcc.nic.in)) alongwith following **Original** Documents:

1. **Admit Cards of NEET (UG) 2019 exam issued by National Testing Agency (NTA)**
2. **Result/ Rank letter of NEET (UG) 2019 issued by NTA**
3. **Class 10th Certificate**
4. **Date of Birth Certificate (if Metric Certificate does not bear the same)**
5. **Marks Sheet/ grade sheet of qualifying examination (Senior Secondary School Certificate along with SIX Self attested photocopies).**

**Note:** (i) The candidate who possess the Internet downloaded marksheet/gradesheet of qualifying examination may be considered for provisional admission/counselling (wherever applicable) to the course concerned if the same is attested by the Controller / Registrar / Issuing Authority of the concerned University / Board.

(ii) The candidate who do not possess the marksheet /gradesheet of qualifying examination on account of (a) its non-issuance by the concerned Board/University, or, (b) result of qualifying examination not declared formally, may be considered for provisional admission/counselling (wherever applicable) to the course concerned provided their Statement of Marks detailing the marks / grade obtained in each subject separately including total aggregate marks and percentage in a Confidential Sealed Cover on official stationary are received directly from the issuing authority of the concerned University / Board / Institution in the name of Controller of Examinations, AMU for its approval by the Vice Chancellor atleast one (01) day before the date of admission. The one day period will be counted excluding the day of admission. Statement of Marks issued/ verified / attested by the School / College or any person other than the issuing authority shall not be accepted.

Such a candidate shall give an undertaking on prescribed Proforma (as given in Appendix IV) to submit the Original Marksheet/Grade Sheet of the qualifying examination in the Office of the Dean, Faculty of Medicine to submit the same by **August 10, 2019** (Applicable for admission against 1<sup>st</sup> and 2<sup>nd</sup> round of counselling. However, in the final Mop Up round no admission will be given without Original Marksheet.

If any discrepancy is found in the examination result of the aforesaid candidate or the original Marksheet/Grade sheet is not submitted by the stipulated time, the University reserves the right to cancel his/her admission.

6. Ten (10) Passport size photograph (same as affixed on the application form.)
7. Provisional allotment letter generated on-line
8. Proof of identity (Aadhar/ PAN/ Driving Licence/ Passport).
9. NRI/ OCI candidates are required to submit the following documents:
  - a) Copy of the passport of sponsorer
  - b) Sponsorship affidavit (stating that sponsorer is ready to bear the expenses for the whole duration of study)
  - c) Relationship Affidavit (Relation of Candidate with the sponsorer)
  - d) NRI certificate/Employment certificate attested by Indian Embassy
  - e) The NRE Bank Account Number in India with copies of relevant valid document(s) duly attested by the concerned bank from which payment is to be made.

10. SC/ST Certificate issued by the competent authority (in the standard format as specified in the prospectus/information bulletin of NEET) and it should be in English or Hindi language. Sub caste should be clearly mentioned in the certificate. In case the certificate is in regional language the candidate should carry attested translated copy of the certificate in English/ Hindi.
11. OBC certificate issued by the competent authority. The sub- caste should tally with the Central List of OBC. The OBC candidates should not belong to Creamy Layer to claim OBC reservation benefit. The OBC certificate must be in the standard format as mentioned in the prospectus/ Information Bulletin of NEET
12. Medical Fitness Certificate on prescribed Format (**available on our website**)
13. Transfer / Migration and Character Certificate from the Institution last attended (if not enrolled at AMU). If the Certificate(s) is/are not available, the candidates may give an undertaking on the prescribed format to submit the same in a month's time from the date of admission.
14. Name Removal Certificate from the rolls of the concerned Faculty / College / Institution (if already enrolled to any full time course of study in any institution), if applicable.
15. Undertaking before the Vice-Chancellor, AMU, Aligarh on plain paper regarding Compulsory 75% Attendance in each Subject / Course / Paper as per MCI / DCI norms.
16. **Affidavits on simple plain paper** – one on the candidates behalf and the other on behalf of the candidates parents / guardian regarding not to indulge in ragging. The sample format of these Affidavits are available on the website [www.amucontrollerexams.com](http://www.amucontrollerexams.com)
17. Admission fee of R. 46,340/- (for MBBS) and Rs. 40,290/- (for BDS) in the form of Cash/ Demand Draft in the favour of Finance Officer, AMU, Aligarh, to be paid at the time of admission .Refund of fee to upgraded/leaving candidates will be made as per the existing rules of the University by the Finance Office, AMU.
18. No candidate shall be admitted unless he/she has completed all the eligibility requirements at the time of admission.
19. Hostel Accommodation is not guaranteed. Students allotted a Hall of Residence will have to pay three months Dining Hall Charges at the time of room allotment.
20. TWO Self-addressed envelopes bearing postage stamps worth **Rs. 22/-** each (to be submitted in the Office of the Provost of Hall of Residence / NRSC allotted).

**IMPORTANT RULES FOR FILLING UP SEATS RESERVED FOR PERSONS WITH DISABILITY (PHYSICALLY CHALLENGED)**

**FOR MBBS / BDS (Faculty of Medicine)**

1. The 05% reservation shall be inclusive in the total annual intake of seats (sanctioned) **not over and above the intake.**
2. **Eligibility Criteria for admission in respect of Disability:** As per Right of Persons with Disabilities, Act, 2016.

## **21. Certification of Disability :**

The qualified disabled candidates seeking admission in Faculty of Medicine, AMU will get themselves certified at one of the under mentioned Disability Assessment Boards:

1. Vardhman Mahavir Medical College & Safdarjang Hospital, Ansari Nagar (Ring Road), New Delhi.
2. All Indian Institute of Physical Medicine and Rehabilitation, (for Locomotor Disability only), Mumbai.
3. Institute of Post Graduate Medical Education & Research, Kolkata.
4. Madras Medical College, Chennai.
5. Grant Government Medical College, J.J. Hospital Compound, Mumbai, Maharashtra.
6. Goa Medical College, Goa.
7. Government Medical College, Thiruvananthapuram, Kerala.
8. SMS Medical College Jaipur, Rajasthan.
9. Govt. Medical College and Hospital, sector 32, Chandigarh.
10. Govt. Medical College, Agartala State Disability Board, Agartala.

**Note: Candidates are required to fill up the following downloadable application form and other necessary proformas.**