

Application for Re-Evaluation of Answer-Book

To

The Controller of Examinations
Aligarh Muslim University
Aligarh.

Sir,

I apply for re-evaluation of my Answer-Book, Requisite amount of Rs. 300/= (Rupees Three hundred only) has been deposited vide Cashier's Receipt No. / State Bank Challan No.
datedattached herewith in original.

1. Name in full (CAPITAL LETTERS)
2. University Enrolment No.
3. Name of Examination
4. Year of Examination
5. Annual / Semester
6. Roll No.
7. Course No./Paper (with title)
- (Not more than 1/4 of total theory papers)
8. Date of issue of marksheet
9. Marks secured in theory paper for re-evaluation
10. Address for correspondence with Mobile No.

Yours faithfully

Dated

(Signature of the Candidate)

DECLARATION

I S/o/D/o
Roll No. Enrolment No. Student of Class
applying for re-evaluation, declare that I have read the rules for re-evaluation and shall abide by all the rules and regulations of the University regarding re-evaluation. I shall accept the re-evaluation result as final and binding on me.

I have not applied in more than one fourth total theory papers for re-evaluation. In case the number of papers applied for is more than one fourth, I declare that any paper may be re-evaluated cancelling any other extra paper.

.....
(Signature of the Candidate)

(PLEASE SEE RULES FOR RE-EVALUATION OF ANSWER-BOOKS OVERLEAF)

**Revised Rules for Re-evaluation of Answer-Books
Effective from the Session 2014-15 onwards**

1. If an examinee is in doubt or not satisfied with the marks obtained in any theory paper(s) in a subject or subjects, he/she may apply for re-evaluation of his/her answer book(s). There will be no re-evaluation in case of practicals, viva voce examination, field work, dissertation and sessional of all courses and foundation course/objective papers;

Provided that re-evaluation will not be permitted in more than one fourth of the total papers of the examination in which candidate has appeared;

Provided further that there will be no re-evaluation of answer-script for Supplementary/ Compartmental Examination/ Re-sit/ Second Examination.

2. Every application for Re-evaluation alongwith a Cash Receipt/State Bank Challan of Rs. 300/- for each paper should reach the Office of the Controller of Examination within 10 days after the issue of the marksheet. However, in genuine cases, the Controller of Examination may condone the delay upto 10 days.
3. The marks obtained as a result of re-evaluation shall not be counted towards determining the position in order of merit and award of Prize/Medal in the current Semester/Prof./Year Examination.
4. The result of re-evaluation shall be final and binding on the candidate and no complaint or appeal against the revised award shall lie in any Court of Law, nor will the candidate claim any privilege deviating from the existing Ordinances, Rules and Regulations. A declaration to this effect shall be signed by the candidate while applying for re-evaluation.
5. Candidates are required to use separate application form for each paper.
6. Candidates applying for re-evaluation shall have to surrender their original marks Certificate and photocopy of marks sheet with other separate application.
7. The University will not be responsible for any delay on the part of examiners or any office causes in the process of re-evaluation.