

# **OFFICE OF THE CONTROLLER OF EXAMINATIONS**

## **Aligarh Muslim University, Aligarh.**

### **IMPORTANT INSTRUCTIONS**

#### **For Candidates offered Admission to BUMS Course 2020-21**

Candidates offered admission at A.M.U., Aligarh are required to report in person for Admissions at Dean's Office, Faculty of Unani Medicine, AMU, Aligarh on the given Date and Time mentioned in the AACCC website ([www.aaccc.gov.in](http://www.aaccc.gov.in)) alongwith following **Original Documents**:

- 1. Admit Cards of NEET (UG) 2020 exam issued by National Testing Agency (NTA)**
- 2. Result/ Rank letter of NEET (UG) 2020 issued by NTA**
- 3. Class 10<sup>th</sup> Certificate**
- 4. Date of Birth Certificate (if Metric Certificate does not bear the same)**
- 5. Marks Sheet/ grade sheet of qualifying examination (Senior Secondary School Certificate along with Six Self attested photocopies).**
6. Ten (10) Passport size photograph (taken not earlier than three months)
7. Provisional allotment letter generated on-line
8. Proof of identity (Aadhar/ PAN/ Driving License/ Passport).
9. Transfer / Migration and Character Certificate from the Institution last attended (if not enrolled at AMU). If the Certificate(s) is/are not available, the candidates may give an undertaking on the prescribed format to submit the same in a month's time from the date of admission.
10. Name Removal Certificate from the rolls of the concerned Faculty / College / Unit (if already enrolled to any full time course of study at AMU).
11. Undertaking before the Vice-Chancellor, AMU, Aligarh on plain paper regarding Compulsory 75% Attendance in each Subject / Paper.
12. **Undertakings on simple plain paper** – one on the candidate's behalf and the other on behalf of the candidate's parents / guardian regarding not to indulge in ragging. The sample format of these Undertakings are available on the website [www.amucontrollerexams.com](http://www.amucontrollerexams.com)
13. Admission fee of R. 12,830/- in the form of Cash/ Demand Draft in the favour of Finance Officer, AMU, Aligarh, to be paid at the time of admission .Refund of fee to upgraded/leaving candidates will be made as per the existing rules of the University by the Finance Office, AMU.
14. No candidate shall be admitted unless he/she has completed all the eligibility requirements at the time of admission.
15. Hostel Accommodation is not guaranteed. Students allotted a Hall of Residence will have to pay three months Dining Hall Charges at the time of room allotment.
16. TWO Self-addressed envelopes bearing postage stamps worth **Rs. 22/-** each (to be submitted in the Office of the Provost of Hall of Residence / NRSC allotted).

**17. The following is the eligibility requirement for admission to BUMS Course 2020-2021:**

- i) Senior Secondary (XII Standard)/Intermediate Examination with Science (Physics, Chemistry and Biology) or its equivalent examination having not less than 50% marks in aggregate.
- ii) The candidate must have qualified Urdu Test (10<sup>th</sup> Standard) conducted by the University  

OR

The candidate must have passed 10<sup>th</sup> Standard with Urdu or Arabic or Persian Language as a subject.
- iii) Age Limit: Not less than 17 years as on 31<sup>st</sup> December in the year of admission.

**18. Certification of Disability :**

The qualified disabled candidates seeking admission in Faculty of Unani Medicine, AMU will get themselves certified at one of the under mentioned Disability Assessment Boards:

1. Vardhman Mahavir Medical College & Safdarjang Hospital, Ansari Nagar (Ring Road), New Delhi.
2. All Indian Institute of Physical Medicine and Rehabilitation, (for Locomotor Disability only), Mumbai.
3. Institute of Post Graduate Medical Education & Research, Kolkata.
4. Madras Medical College, Chennai.
5. Grant Government Medical College, J.J. Hospital Compound, Mumbai, Maharashtra.
6. Goa Medical College, Goa.
7. Government Medical College, Thiruvananthapuram, Kerala.
8. SMS Medical College Jaipur, Rajasthan.
9. Govt. Medical College and Hospital, sector 32, Chandigarh.
10. Govt. Medical College, Agartala State Disability Board, Agartala.

**Note: Candidates are required to fill up the following downloadable application form and other necessary proformas.**



(For Office use only)

**ALIGARH MUSLIM UNIVERSITY, ALIGARH**  
 Session: 2020-21  
**Application Form for Admission to**  
**BUMS**  
**FACULTY OF UNANI MEDICINE**

Affix  
 (Do not staple)  
 Self Attested  
 Recent  
 Photograph of  
 size 2.5cm. x 3 cm.

ADMITTED THROUGH: ALL INDIA QUOTA  INSTITUTIONAL QUOTA

(1) Course   
 (2) Department  (3) Faculty

(4) Status  
 (Internal/External)

(4a) Enrolment No.

(4b) Hall/NRSC

(For candidates already enrolled or has been a student of AMU, Aligarh)

(For new)

(5) Name of the Candidate (Mr./Ms.)  
 (As in HSSS Certificate)

(6) Father's Name

(7) Mother's Name

(8) Date of Birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

(9) Gender (M/F)

(10) Nationality

(11) NEET Reg. No.  (12) NEET Roll No.  (13) NEET Rank  (14) NEET Score

(15) Details of Qualifying Examination (\*Write RA if result is not declared)

Examination	Roll No.	Year of Passing/appearing	Board/University	Marks obtained	Maximum Marks	Division	Remarks
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

(16) Details of Other Examination Passed/Appearing as on date:

Examination	Roll No.	Year of Passing/ Appearing	Board/University	Marks	Maximum Marks
S.S.C./High School	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

(17) Is Hostel Accommodation Required, if admitted? (Yes/No):

(18) Employed (Yes/No):  (If yes, No Objection Certificate from the present employer must be enclosed.)

(19) Correspondence Address

\_\_\_\_\_

\_\_\_\_\_

District \_\_\_\_\_

State \_\_\_\_\_ Pin Code \_\_\_\_\_

Email \_\_\_\_\_

Tel./Mobile No. \_\_\_\_\_

(20) Permanent Home Address

\_\_\_\_\_

\_\_\_\_\_

District \_\_\_\_\_

State \_\_\_\_\_ Pin Code \_\_\_\_\_

Email \_\_\_\_\_

Tel./Mobile No. \_\_\_\_\_  
(Father's/Mother's/Guardian's)

(21)

**Information for statistical purpose**

(a) Religion \_\_\_\_\_ (b) SC/ST/OBC \_\_\_\_\_ /Caste \_\_\_\_\_ (c) Rural/Urban \_\_\_\_\_

(d) Father's/Guardian's monthly income Rs. \_\_\_\_\_ (e) Occupation \_\_\_\_\_

(22) **Declaration**

I SOLEMNLY UNDERTAKE to accept and abide by the rules of the Aligarh Muslim University and all the decisions of the Academic Council & other statutory University bodies in regard to my admission.

I hereby solemnly affirm that I have gone through the Guide to Admissions 2020-21 and solemnly declare on oath that the entries made by me in the above columns are true to the best of my knowledge and belief and if at any time, the entries are found incorrect, the admission may or rightly be cancelled leading to the disciplinary action.

Date: \_\_\_\_\_

\_\_\_\_\_

Thank Impression of the candidate, Male (LTH), Female (RTH)

Signature of the candidate

**(For the Office of the Proctor)**

Nothing objectionable has been found against the candidate. He/she may be considered for admission to \_\_\_\_\_  
Course for the academic session 2020-21

Dated \_\_\_\_\_

\_\_\_\_\_

**PROCTOR**  
With Office Seal

**(For Office of the Dean, Students' Welfare)**

Allotted \_\_\_\_\_ Hall

Dated \_\_\_\_\_

\_\_\_\_\_

**DEAN, STUDENTS' WELFARE**  
With Office Seal

(22). List of enclosures attached with the Application Form:

1.	Attested copies of HS/SSC Certificate or its equivalent Examination in support of Date of Birth.	For Office use only 1. Verified Original Documents  2. the candidate is eligible/not eligible for admission in _____  (signature of verifying officer)  Name _____ Dept. _____ Date _____
2.	Original Migration/Character Certificate/Transfer Certificate.	
3.	Copy of Allotment letter	
4.		
5.		
6.		

Note: 1. Original certificates/documents not to be attached with the Application Form in any case.  
 2. All documents must be self attested.

(23) Candidate is required to write in CAPITAL LETTERS his/her name and complete postal address for correspondence.

Name _____ Address _____ District _____ State _____ Pin Code <input style="width: 100px;" type="text"/> Tel./Mobile No. _____	Name _____ Address _____ District _____ State _____ Pin Code <input style="width: 100px;" type="text"/> Tel./Mobile No. _____
Name _____ Address _____ District _____ State _____ Pin Code <input style="width: 100px;" type="text"/> Tel./Mobile No. _____	Name _____ Address _____ District _____ State _____ Pin Code <input style="width: 100px;" type="text"/> Tel. /Mobile No. _____

**Admission Card (For Admission Section)** NEET Registration No.

Enrolment No.  NEET Rank :  NEET Roll No.   
 (Please write, if allotted earlier) NEET Score :

Faculty of \_\_\_\_\_ Course \_\_\_\_\_

Name

Father's Name

Mother's Name

Aadhar Card No. :

**PASTE**  
(Do not staple)  
  
Self Attested  
Recent Photograph  
of Size  
2.5cm. x 3 cm.

**Permanent Address:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 District \_\_\_\_\_  
 State  PIN

**Date of Birth**   
 D D M M Y Y Y Y

**Gender(M/F)**

**Status (I/E)**  
(Internal/External)

Thumb Impression of the Candidate  
Male (LTL) Female (RTL)

**Special Category:** \_\_\_\_\_ **Caste** \_\_\_\_\_  
(IC/ST/BC/A/CC/PU/D/DR/SC/OT/SM)

**Nationality** : \_\_\_\_\_

**Religion** : \_\_\_\_\_

**Contact No** : \_\_\_\_\_

**Email:** \_\_\_\_\_

**Examinations passed till date (Starting from the last):**

Name of the Examination	Board/University	Year	Roll No.	%age of Marks

Received AMU Students' Conduct & Discipline Rules, 1985 and agree to abide the same.

Dated \_\_\_\_\_ (For Office Use Only) \_\_\_\_\_ Signature of the Candidate

**Faculty No.**

**Hall Assigned**

1. Verified the Identity of the candidate

2. Verified all Certificates / documents in original

Dated \_\_\_\_\_ **VERIFYING OFFICER**  
Dept. of .....

Admission Charges Paid : Rs \_\_\_\_\_

Vide DD/C.R.No \_\_\_\_\_ dated \_\_\_\_\_

Date \_\_\_\_\_ **CASHIER**

ADMITTED to ..... (Course / Class)

Allotted Faculty No. / Class Roll No. / Section .....

Dated \_\_\_\_\_ **DEAN/PRINCIPAL/COORDINATOR**  
(with Seal)

# ALIGARH MUSLIM UNIVERSITY

Session: 2020-2021

## Admission Card (For Students)

NEET Registration No.

Enrolment No.

NEET Rank:

NEET Roll No.

(Please write, if allotted earlier) NEET Score:

Faculty of \_\_\_\_\_

Course \_\_\_\_\_

Name

Father's Name

Mother's Name

Aadhar Card No.:

PASTE  
(Do not staple)  
  
Self Attested  
Recent Photograph  
of Size  
2.5cm. x 3 cm.

Permanent Address:

Date of Birth

D D M M Y Y Y Y

Gender(M/F)

Status (I/E)  
(Internal/External)

Thumb Impression of the Candidate  
Male (LTI), Female (RTI)

Special Category: \_\_\_\_\_  
(if any) (IC/ST/BC/A/CU/W/OB/DR/NC/EG/SM)

Caste \_\_\_\_\_

Nationality : \_\_\_\_\_

Religion : \_\_\_\_\_

Contact No : \_\_\_\_\_

District \_\_\_\_\_

State

PIN

Email: \_\_\_\_\_

Examinations passed till date (Starting from the last):

Name of the Examination	Board/University	Year	Roll No.	%age of Marks

Received AMU Students' Conduct & Discipline Rules, 1985 and agree to abide the same.

Dated \_\_\_\_\_

Signature of the Candidate

(For Office Use Only)

Faculty No.

Hall Assigned

1. Verified the Identity of the candidate
2. Verified all Certificates / documents in original

Admission Charges Paid : Rs \_\_\_\_\_

Vide DD/C.R.No \_\_\_\_\_ dated \_\_\_\_\_

Dated \_\_\_\_\_

VERIFYING OFFICER  
Dept. of \_\_\_\_\_

Date \_\_\_\_\_

CASHIER

ADMITTED to \_\_\_\_\_

(Course / Class)

Allotted Faculty No. / Class Roll No. / Section \_\_\_\_\_

DEAN/PRINCIPAL/COORDINATOR  
(with Seal)

Dated \_\_\_\_\_

## Undertaking before the Vice-Chancellor, AMU, Aligarh

I \_\_\_\_\_ S/D/O \_\_\_\_\_

student of Class \_\_\_\_\_ bearing Roll No. \_\_\_\_\_

Enrolment No. \_\_\_\_\_ do hereby solemnly undertake that:

1. I understand that I have to attend minimum 75% of the classes to be held in each subject / paper, I have / will opt in the above course of studies.
2. I shall keep a record of Classes I have attended in each subject and discrepancy, if any, between the attendance records notified by the Department / Faculty and the classes I have attended, shall be reported to the Dean of the Faculty concerned in writing within 3 working days from the date of display of attendance.
3. In case attendance is not displayed on or before 7<sup>th</sup> day of each month, I shall report the matter to the Vice-Chancellor at [attendance.amu@gmail.com](mailto:attendance.amu@gmail.com)
4. In case I do not report the discrepancy in writing within stipulated time, it will be assumed that the records displayed by the Department / Faculty were correct.
5. In case I miss classes because of my participation in any activity formally organized by the University / Department / Centre, I shall intimate in writing to Vice-Chancellor seeking allowance for such participation 3 days prior to event. Such application shall be duly forwarded by the Chairman of the Department / Dean of the Faculty / Principal of College / Director or Coordinator of Centre. I agree that I shall not seek any ex post facto approval for condonation of attendance.
6. I understanding that the allowance of 25% attendance is available to me for all kinds of absence that may include, but not restricted to illness, social functions, family problem and any other reason whatsoever.
7. I undertake that I shall not approach any officer / authority of the University directly or indirectly in case my classroom attendance is less than 75% in each subject even by a decimal and I shall not be allowed to write examination in that / those paper(s) / subject(s) in the current semester.
8. I understand that in the above situation, I shall have to attend the classes in the next session as and when the subject / paper concerned shall be taught.
9. In the likely event of clash in the timetable in attending classes of the backlog papers, either I shall opt for the available subject(s) which may fit in the timetable or I shall have to attend classes in the next year. I understanding that it will result in the loss of one academic session.

I \_\_\_\_\_ S/D/o \_\_\_\_\_

student of Class \_\_\_\_\_ bearing Roll No. \_\_\_\_\_ Enrolment No. \_\_\_\_\_

\_\_\_\_\_ solemnly affirm that I have understood the contents from para 1 to 9 and agree to abide by them.

Dated : .....

**Signature of Candidate**



**UNDERTAKING FOR  
SUBMISSION OF REQUIRED ORIGINAL DOCUMENTS AT THE TIME OF COMPLETION  
OF ADMISSION FORMALITIES**

Before the Controller of Examinations,

Allgarh Muslim University, Allgarh

Sir,

I, \_\_\_\_\_ Son/Daughter of  
\_\_\_\_\_ R/O (Permanent  
Address) \_\_\_\_\_

do hereby undertake the following:

1. That I am an applicant for admission to \_\_\_\_\_ course of the AMU Allgarh during the session \_\_\_\_\_
2. That the applicant may kindly be permitted provisionally to complete the admission formalities for admission to \_\_\_\_\_ in the ensuing academic session \_\_\_\_\_ without producing the following original certificates/documents:
  - a) Migration Certificate/Transfer Certificate/School Leaving Certificate
  - b) Character Certificate
  - c) NOC from employer, if employed
  - d) Leave sanction order *(Strike out which is not applicable)*
3. That the applicant undertakes that due to any reason whatsoever, if he/she fails to produce/submit the original certificates/documents as detailed in para 2 above within the prescribed time as given in the Guide to Admissions from the date of his/her provisional admission, then his/her provisional admission to the course or its subsequent upgradation will stand automatically cancelled and in that case he/she will have no claim or right of admission whatsoever as against the said cancellation of admission and it will be deemed that he/she himself/herself got cancelled his/her provisional admission and the decision of the University in this regard shall be final and he/she will abide by the same and no litigation in this regard shall be tenable.
4. That the applicant further undertakes that in the event of cancellation of his/her admission in the manner as aforesaid, he/she will have no claim or right for the refund of the amount of fees and other charges paid to the University in connection with the said provisional admission.

Yours obediently,

Dated: \_\_\_\_\_ Signature of the Applicant \_\_\_\_\_

Roll No. \_\_\_\_\_ Mother's Name \_\_\_\_\_

Enrl. No. \_\_\_\_\_ Faculty No. \_\_\_\_\_

## **UNDERTAKING BY THE STUDENT**

1. I, \_\_\_\_\_, (full name of student),  
Test Roll No \_\_\_\_\_ Enrolment No. \_\_\_\_\_, Faculty No. \_\_\_\_\_,  
Son / Daughter of Mr./Mrs. \_\_\_\_\_, having been  
admitted to \_\_\_\_\_ (Name of the Course) at Aligarh Muslim  
University have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher  
Educational Institutions, 2009, (hereinafter called the "Regulations"- available at  
<https://www.ugc.ac.in/page/Ragging-Related-Circulars.aspx>) carefully read and fully understood the  
provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the  
penal and administrative action that is liable to be taken against me in case I am found guilty of or  
abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that maybe constituted as ragging under clause 3 of  
the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that  
may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the  
Regulations, without prejudice to any other criminal actions that may be taken against me under any  
penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any institution in the  
country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging;  
and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is  
liable to be cancelled.

Declared this \_\_\_\_\_ Day of \_\_\_\_\_ Month of \_\_\_\_\_ Year

\_\_\_\_\_  
Signature of deponent

Name \_\_\_\_\_

### **VERIFICATION**

Verified that the contents of this Undertaking are true to the best of my knowledge and no part of the  
affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (Place) on this the \_\_\_\_\_ (Day) of \_\_\_\_\_ (Month) \_\_\_\_\_ (Year)

\_\_\_\_\_  
Signature of deponent

Name: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

## UNDERTAKING BY THE PARENT/GUARDIAN

1. I Mr./Mrs \_\_\_\_\_, (full name of the parent/guardian) father/mother/guardian of Mr./Ms. \_\_\_\_\_, (full name of student), Test Roll No. \_\_\_\_\_ Enrolment No. \_\_\_\_\_, Faculty No. \_\_\_\_\_ having been admitted to \_\_\_\_\_ (name of the course) at Aligarh Muslim University, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"- available at <https://www.ugc.ac.in/page/Ragging-Related-Circulars.aspx>) carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that

a) My ward will not indulge in any behavior or act that maybe constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging My ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal actions that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that My ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that the admission of My ward is liable to be cancelled.

Declared this \_\_\_\_\_ Day of \_\_\_\_\_ Month of \_\_\_\_\_ Year

\_\_\_\_\_  
Signature of deponent

### VERIFICATION

Verified that the contents of this Undertaking are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (Place) on this the \_\_\_\_\_ (Day) of \_\_\_\_\_ (Month) \_\_\_\_\_ (Year)

\_\_\_\_\_  
Signature of deponent

Name: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_