

Conditions/Instructions to the Candidate

1. Each information/verification/document, etc. sought from the candidate, as shown overleaf and below (see CHECK LIST), is an essential requirement for issue of the SECOND COPY of degree/diploma/certificate and therefore must be furnished/enclosed.
2. If the marksheet and/or internship certificate has/have also lost a duplicate copy thereof may be obtained first so that attested photocopy of the same may be enclosed with this application.
3. Enclose an affidavit as per proforma given below (if the degree/diploma/cert. is lost /misplaced) and NCR/FIR.

OR

Enclose the original degree/diploma/certificate, if the same is destroyed or spoiled.

4. If more than one Second copy of degree/diploma/certificate are needed and affidavit is one, original affidavit be attached to one application and self attested photocopies be attached to other applications for issue of the degree/diploma/certificate.
- *5. The stamp DUPLICATE creat confusion, the University Authority approved to mention " issued SECOND COPY in lieu of original lost/misplaced" and "issued SECOND COPY in lieu of original destroyed or spoiled".

PROFORMA FOR THE AFFIDAVIT

BEFORE CONTROLLER OF EXAMINATIONS

AMU., Aligarh (U.P.)

AFFIDAVIT

Affidavit of son/
daughter/wife of resident of
.....
.....

I, the above named deponent, do hereby solemnly affirm and state on oath as under :

1. That the deponent is resident of above address.
2. That the deponent passed examination in from the Aligarh Muslim University with Roll No./ Faculty No..... and Enrolment No. and was placed in the division and obtained the degree/diploma/certificate in
3. That the degree/diploma/certificate of the said exam has really been lost/misplaced and is not traceable in spite of making best efforts. If it is found, the deponent will return it to the A.M.U.
4. That the deponent now need a Second Copy of the said degree/ diploma/certificate

Deponent

VERIFICATION

Verified(place) on this day of 20 that the contents of para 1 to of this affidavit are true to the best of my knowledge and belief. Nothing has been concealed. So help me God.

Deponent

समक्ष कन्ट्रोलर आफ एग्जामिनेशन

अलीगढ़ मुस्लिम यूनिवर्सिटी, अलीगढ़

शपथ – पत्र

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शपथ-पत्र मिन जानिब

पुत्र/पुत्री / पत्नी

शपथ-पत्र द्वारा शपथकर्ता सशपथ ब्यान करता है व कसम खाता है :

1. यह कि शपथकर्ता/शपथकर्ती उपरोक्त पते का निवासी/ की निवासिनी है ।
2. यह कि शपथकर्ता ने अलीगढ़ मुस्लिम यूनिवर्सिटी से की वर्ष की परीक्षा श्रेणी से, रोल नं० और एनरोलमेंट नं० से पास की और उसकी सनद/प्राप्त की ।
3. यह कि उपरोक्त परीक्षा की सनद/प्रमाण पत्र वास्तव मे तबाह हो गई/खो गई और काफी प्रयास के बावजूद नही मिली । अगर मिल गई तो शपथकर्ता उसे ए०एम०यु० को लौटा देगा ।
4. यह कि शपथकर्ता की द्वितीय सनद/प्रमाणपत्र की अब जरूरत हैं ।

शपथकर्ता

सत्यापन

आज(स्थान) में माह 20 के दिन सत्यापित किया कि उपरोक्त शपथकर्ता के पेरा 1 लगायत मेरी निजी जानकारी और विश्वास में सत्य व सही है । और कोई बात छिपाई नही गई है । ईश्वर/अल्लाह मेरी मदद करे ।

शपथकर्ता

CHECK LIST : (Please tick on the boxes or write 'NA' if not applicable)

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. All the entries have been made and checked <input type="checkbox"/> 2. Bank Challan is pasted /DD is attached <input type="checkbox"/> 3. Photograph of the candidate pasted and signed across <input type="checkbox"/> 4. Photograph of the candidate attested as required and seal affixed <input type="checkbox"/> 5. The candidate has signed at the end of the form <input type="checkbox"/> 6. An affidavit as per proforma given above is enclosed in original and NCR/FIR OR <input type="checkbox"/> | <ol style="list-style-type: none"> 7. The spoiled/mutilated document is enclosed in original. <input type="checkbox"/> 7. Certificate of Identification has been signed by the Dean/the Chairman and seal affixed. <input type="checkbox"/> 8. A photocopy of marksheet of the exam. the document is required for (or notification in case of Ph.D./M.Phil Scholars) is enclosed. <input type="checkbox"/> 9. In case of MBBS/BUMS degree, an attested photocopy of internship certificate is also enclosed. <input type="checkbox"/> 10. Postage stamps worth Rs.60/- with three self addressed slip of 9x4 cms. size are enclosed. (if you want your document by the Registered Post) <input type="checkbox"/> |
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IMPORTANT: The Second copy of degree/diploma/certificate will be handed over only to the candidate or be sent by Registered Post.